**Professional Development Bursary**

Name:

Employer or Business Name:

Job Title:

Street Address:

City:       Province/State:

Country:       Postal Code:

Telephone:       Extension:

Fax:       Email:

Which region do you live in?

|  |
| --- |
| ☐   Ontario ☐ West (BC, AB, SK, MB, NT, YT, NU)☐ Outside Canada  ☐ East (QE, NS, PE, NB, NL) |

Type of employment?

☐ Private ☐ Institution ☐ Student ☐ Other (specify)

Name of event:

Location of event:

Dates of event:

Please attach additional information that will help us to confirm that this is a conservation-related event and that it is pertinent to your employment or studies:

Are you presenting a paper, poster or otherwise contributing to the event? If “yes”, please attach additional information that describes your involvement (ie. abstract, presentation schedule, or description of duties):

**Estimated Expenses**

Transportation mode and cost. Personal vehicle use will be reimbursed at Canada Revenue Agency Automobile Allowance Rates (<http://www.cra-arc.gc.ca/tx/bsnss/tpcs/pyrll/bnfts/tmbl/llwnc/rts-eng.html>):

Number of nights of accommodation x cost (up to $125/night):

Registration or other fees (specify):

Total allowable expenses:

Please note that receipts and a 500 word report must be submitted within 2 months following the event.

I accept the terms and conditions of the program

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please email the form with “PD Bursary” in the subject line before March 31 (for events that take place between April 1 and September 30) and before September 30 (for events that take place between October 1 and March 31) to:

CAC Grants and Awards Committee
grants-awards@cac-accr.ca